

To: OMLEA Member

From: Dedra Stafford, OMLEA Conference Chair

Topic: Request for OMLEA Grant Application

Thank you for your interest in an OMLEA Grant! We are proud to be able to offer assistance and encourage to middle level educators in meeting the needs of our state's young adolescents.

We believe the application form is self-explanatory. However, if you do have questions, please do not hesitate calling me at (405) 324-4553 or the CCOSA office at (405) 524-1191 for more helpful information.

All materials necessary for your application are enclosed. Please confine your answers to the amount of space available in the application. We will award (1) \$1000 grant for schools to use in the implementation of middle level best practice.

Applications are due to this office no later than February 1, 2008. Applications can be faxed to (405) 524-1196. The OMLEA Grants will be awarded at the OMLEA Annual Conference on February 28th, 2009 at the downtown Doubletree Hotel in Tulsa. Please plan to attend the conference so that you can accept your grant money if your grant is selected. Also, the winning recipients will be asked to present at the OMLEA Annual Conference in 2010.

CCOSA/OMLEA GRANT APPLICATION EVALUATION POLICY

The purpose of the CCOSA/OMLEA Grant Program is to support and encourage the implementation of the middle level philosophy in grades five through nine to better serve the young adolescents in Oklahoma. Funds will be awarded to individual school sites for projects that are considered creative and innovative in the areas of teaming, integrated curriculum, exploratory programs, advisory, service learning, health and safety, and professional development which prepares teachers to work with young adolescents.

The Committee will review each application that is submitted in a timely manner. Each committee member will evaluate each application anonymously. The evaluation criteria to be used by the Committee are set forth as follows:

1. The project meets a specific need, is innovative and creative, and furthers the middle level philosophy.
2. The description of the project is a clear, concise statement of purpose and objectives.
3. The project will positively impact the education of the students.
4. The objectives are realistic and can be assessed, and the assessment procedure and criteria are clearly outlined in the grant request.

Each criteria will be assigned a numerical value and each application will be evaluated by each criteria rated on a continuum of quality of 5 to 1.

CRITERIA	NUMERICAL VALUE		RATING					SCORE
			high.	low				
1. Need for Project	4	x	5	4	3	2	1	=
2. Description of Project	3	x	5	4	3	2	1	=
3. Students Affected	2	x	5	4	3	2	1	=
4. Assessment of Objectives	1	x	5	4	3	2	1	=
TOTAL: _____								
(highest possible points: 50)								

50 pts x 3 committee members= 150 possible points for each application.

Questions not addressed herein may be directed to the Committee.

CCOSA/OMLEA GRANT APPLICATION FORM

Please type

(office use only)

Applicant's Name

Address City State Zip

Home Phone School Phone Fax E-mail

School District

Project Title

Applicant's Signature Date

Please do not make reference to your site or self within the narrative of the application.
Use only the space provided.

Title _____ # _____
(office use only)

Type of Middle Level Program to be Implemented _____

One Paragraph Summary Description:

1. What is the need your request addresses? Why do you think there is a need for this?

2. Describe your request. Include materials and equipment you will need and methods you will use.

Title _____ # _____
(office use only)

3. Give a time schedule of events.

4. Describe the school population which will be affected by this request.

5. How will you determine whether your objectives have been successfully achieved?

6. Presentation is requested of recipients.

_____ I agree to present at the OMLEA Annual Conference.

7. Detail your budget request, including specific information such as kinds of materials and equipment needed, sources of supply and costs.

<u>ITEM</u>	<u>SUPPLIER</u>	<u>COST</u>
ex. Twenty (20) "Getting Real: Helping Teens Find Their Future"	Corwin Press	22.95 Each 459.00 Total

Note: Allocation checks will be given directly to the SCHOOL SITE. INVOICES AND RECEIPTS ARE REQUIRED AS PART OF THE EVALUATION PROCESS.

*****CCOSA/OMLEA GRANT APPLICATIONS ARE DUE TO THIS
OFFICE NO LATER THAN FEBRUARY 1, 2009. *****

